EAGLE RANK REQUIREMENTS GUIDELINES

Helpful Hint: Access the National Eagle Scout Association website – nesa.org and use the link to obtain a current copy of the ‘Eagle Scout Rank Application’ (512-728) and the ‘Eagle Scout Service Project Workbook’ (512-927). These documents are a ‘fill-able PDF’ format and you will need Adobe Acrobat (or equivalent software) to open this file on your computer. This type of ‘PDF’ file saves any changes or additions you make to the file. Start a binder to keep your notes.

Requirement 1: You are registered in a unit. Be active in your Troop or Crew.

- You are an active, contributing member of your unit for at least 6 months after you have achieved your Life Scout.

You may be very active in your school extracurricular activities, other leadership opportunities in the community or scouting. “This might be acceptable in how a scout lives his life and relates to others in the community, at school, in his religious life, or in Scouting. It is also acceptable to consider and count positive activities outside of Scouting when they, too, contribute to his growth in charter, citizenship or personal fitness. It is not so much about what the scout has done. It is about what he is able to do and how he has grown.” Guide to Advancement 4.2.3.1

- Always show scout spirit

Scout spirit applies to how a scout lives and conducts his daily life. He shows scout spirit by being a role model to his peers, and living by the Scout Oath and Law. The concept is how he helps bring out the best in others as a reflection of his own character and attitude in his daily life

Requirement 2: Send out at least six requests for reference letters as soon as possible. Your reference letters should be written by those who know you out side of Scouting (for example, teachers, coaches, employers) and will let your Board of Review committee know who you are as a person outside of scouting. Be sure to include a stamped return envelope with your request, addressed to the advancement chairman. Family member references are not acceptable.

Requirement 3: With the help of your unit leadership, send your Eagle application (512-718) to our Council office at Black Swamp Area Council, 2100 Broad Ave., Findlay, Ohio 45840. They will need to verify the advancement and merit badge records on your application, check and sign the application. This council certification must be signed by your 18th birthday.

Requirements 4, 5 and 6: Be sure you, your unit leader, and your unit committee chairman all sign and date this side of the application.

Requirement 5: Access the National Eagle Scout Association website – nesa.org and the site link to obtain a current copy of the ‘Eagle Scout Service Project Workbook’ (512-927) Read through it completely.

- Purchase a binder to keep all records, typed materials, pictures, communications, notes and any other materials to document your Eagle Project. The Eagle Board of Review committee will be interested in your report and will aid them in understanding your project. It will become a nice memento for you in the future.

- Enter your service project proposal information as instructed in the ‘Project Proposal’ section of the project workbook, starting on page 2-1. Print this section, sign and date the ‘Candidate’s Promise on the last page of this section. Put these pages in your binder.
(Requirement 5 continued)

- Using the information and pictures printed from the ‘Project Proposal’ section of the project workbook, present your project proposal to your Unit Leader, Unit Committee and Beneficiary Representative and obtain their approval signatures on the last page of the ‘Project Proposal’ section of the workbook.

- Once you have the above approval signatures, present the ‘Project Proposal’ section of the project workbook to the District Advancement Chairman for his approval signature. **Do not start your project until you have all of these approval signatures.**

- Before beginning any fund raising or asking for donation of materials, read through *Procedures and Limitations on Eagle Scout Service Project committee Fundraising* section of the *Eagle Scout Service Project Workbook*. Completing the *Eagle Scout Service Project Fundraising Application* on page 3-7 is not necessary for contributions from the candidate, his parents or relatives, his unit or its chartered organization, parents or members of his unit, or the beneficiary. If you plan a fund raiser generating a $1,000 or more, your application needs to be approved by your District Advancement Chairman with consultation of District Executive. All money left over, regardless of the source, goes to the beneficiary. Remember you are raising funds for the benefactor, not the Boy Scouts. Example: First Church will be accepting donations to construct picnic tables for John Smith’s Eagle Scout Service Project.

- Once you have started, keep all project details in your binder. Update your project workbook periodically with this information. Any records that will not fit in the workbook for whatever reason should be typed or placed neatly on separate sheets and added to your workbook when you print it out at the completion of your project. These records must include a listing of all time spent by you and your helpers, including their names. These time records will be needed to complete your Eagle rank application form.

- There is no minimum number of hours that your project planning and execution must take, but your project must be large enough for you to demonstrate your leadership skills, so take control.

- The Black Swamp Area Council Advancement and Recognitions Committee has established that no additions or modifications to a competed Eagle Project maybe done for two years.

**Requirement 6:** Create a thoughtful life's ambitions write-up including your goals and purpose for your future. This write-up should include leadership positions outside of scouting including honors and awards for this service. It will let your Board of Review committee know what you are doing outside of Scouting and your plans for the future. This write-up should be about ¾ of a page (double-spaced).

- Take part in a unit leader conference.

**Council Certification:** Your completed Eagle Scout Service Project Workbook (512-927) and Requirement 6 (life ambitions) should be delivered to your District Advancement Chairman. When your District Advancement Chairman receives your approved Eagle Application (from the Council Registrar) and reference letters, they will then notify you to schedule your District Eagle Board of Review.
EAGLE RANK REQUIREMENTS GUIDELINES

Black Swamp Area Council Advancement and Recognitions Committee

bsacadvancement@gmail.com

Council/District Advancement Committee Members –

Council Advancement
Chairman
Wayne Dukes
915 Washington Ave
Findlay, OH 45840
419-306-3358 (M)
bsacadvancement@gmail.com

Arrowwood
(Hancock County)
Sharon Brubeck
2100 Broad Ave.
Findlay, OH 45840
419-306-7270
awadvance@outlook.com

Arrowwood
(Seneca County)
David Smith
1222 Johnson Dr
Fostoria, OH 44830
419-435-4321
dmsmith@woh.rr.com

Chinquapin
(Henry and Fulton Counties)
Curtis Fauver
7520 County Rd 16
Wauseon, OH 43567
419-467-5825
cwfauver@firstenergycorp.com

Chinquapin
(Defiance, Paulding, Williams Counties)
Michael Wolfe
500 Carpenter Rd
Defiance, OH 43512
419-785-4007
mn_wolfe@yahoo.com

Great Oaks
(Allen and Hardin County)
Dennis Lamb
1847 W. High St
Lima, OH 45805
419-234-0887
dlamb@woh.rr.com

Great Oaks
(Putnam County)
Gary Meyer
13590 Rd. J
Ottawa, OH 45875
419-538-6437
gmeyer449@gmail.com

Old Sycamore
(Mercer and Auglaize Counties)
James W. Zwiebel
19143 Wapakoneta-Cridersville Rd
Wapakoneta, OH 45895
419-645-4869
cjzweb@bright.net

Old Sycamore
(Van Wert County)
Greg Amstutz
1304 Woodlawn Ave
Van Wert, OH 45891
567-259-8170
amstutzgregory@gmail.com

Council Staff Advisor
Tom James
2100 Broad Avenue
Findlay OH 45840
419-422-4356
Tom.James@scouting.org

Helpful websites:
National Eagle Scout Association- nesa.org
Eagle Scout Service Project Workbook (512-927)
Eagle Scout Rank Application (512-718)

Eagle Scout Resource Center- eaglescout.org
“Provides tools and information for Scouts on the journey toward Eagle Rank and the faithful Scouters supporting them.”

Eagle Scout Service Project suggestions- scoutorama.com

US Scouting Service Project- usscouts.org
“Scouting Websites by Scouters for Scouters”

Revised 01-01-17